

**NEW YORK**  
*state department of*  
**HEALTH**

Howard A. Zucker, M.D., J.D.  
Acting Commissioner of Health

Sue Kelly  
Executive Deputy Commissioner

September 17, 2014

DAL: DAL 14-18  
SUBJECT: ACF Legal Services Agencies  
and Community Resources  
Providing Resident Advocacy  
Services Guide

Dear Administrator:

This letter is to inform you that the Adult Care Facility (ACF) Legal Services Agencies and Community Resources Providing Resident Advocacy Services Guide has been updated with the most current information as of September 9, 2014.

ACF Regulations 487.5(f)(5), 488.5(e)(7) and 490.5(f)(7) requires that “in addition to the prescribed termination notice, the operator shall furnish to the resident a list of agencies, including the Long Term Care Ombudsman Program, providing free legal services and agencies engaged in resident advocacy services within the geographic vicinity of the facility. Such lists must be provided or approved by the department and shall include names, addresses and telephone numbers.” Operators are responsible to review the information in the guide for accuracy prior to providing it to the resident. If additional agencies and/or other updates are identified, please contact your regional office to notify them of the changes.

The Division of ACF/Assisted Living Surveillance will review the information contained in the guide annually and update as necessary. If you have questions regarding the guide, please contact the Division of ACF/Assisted Living Surveillance at (518) 408-1133 for further clarification.

Sincerely,

Valerie A. Deetz, Director  
Division of ACF and Assisted Living Surveillance  
& the Community Transitions Program

Attachment

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